



WASHINGTON HISTORIC PRESERVATION COMMISSION
Regular Scheduled Meeting - Agenda
Tuesday, August 4, 2015
7:00 PM

Fence Design Guidelines Workshop
City Council Chambers
6:00 pm

- I. Opening of the meeting**
- II. Invocation**
- III. Roll call**
- IV. Old Business – Major Works**
 - 1. None
- V. Certificate of Appropriateness**

A. Major Works

- 1. A request has been made by Mr. Scott Campbell, acting as agent for Calvin McLean, for a Certificate of Appropriateness to add a window/dormer to the rear of the 2nd floor to match the front of the structure located at 121 East 2nd Street

B. Minor Works

- 1. A request has been made and approved by staff for a Certificate of Appropriateness for “On The Waterfront” Restaurant to change out the 5 ton gas pack on the rear of the building located at One Harding Square.
- 2. A request has been made and approved by staff for a Certificate of Appropriateness for Ms. Billie Mallison to replace the current flat roof with a flat roof of TPO on the building located at Eureka Square Condos, 819 & 805 West 2nd Street.
- 3. A request has been made and approved by staff for a Certificate of Appropriateness for Mr. Bobby Roberson to repair the existing siding with like and repair the windows on the structure located at 235 East Main Street.

4. A request has been made and approved by staff for a Certificate of Appropriateness for Mr. Swanson Graves to: (1) remove aluminum siding and replace with hardi-plank; (2) replace shingle roof with shingles to match house; and (3) repair windows and doors on the accessory structure at the house located at 727 Short Drive.
5. A request has been made and approved by staff for a Certificate of Appropriateness for Travis Stephenson, representing Havens Wharf, to add a new freestanding sign 5.5' x 3.5' to the front of the property.

VI. Other Business

1. New Historic Planner
2. Historic Structure Inventory

VII. Approval of Minutes – July 7, 2015

VIII. Adjourn

Fence Design Guidelines

Draft

4.6 Fences and Walls

Many different types of fencing and walls can be found in the historic district including low masonry walls, wooden picket and privacy fences, and wrought iron fences and gates. In residential areas, fences and walls were used historically to enclose yard areas and define property lines. In commercial areas, fences and walls can be used to screen service areas and parking lots. Fences are prominent landscape features and should be constructed in a manner and design that is sensitive to the character of the historic structure and district. The introduction of new fences and walls should be handled with concern for design, materials, height, details, color and placement. The applicant requesting permission to erect a fence or wall shall submit a site plan locating the fence or wall configuration and a scaled elevation drawing. ***The applicant shall also be present at the HPC meeting so they will be available for questioning by the Commission, neighbors, or members of the audience.*** A photograph from the public right of way is required for any proposed fencing. ***All fences and walls shall be approved by the Historic Preservation Commission as Major Works.***



Fence and Wall Guidelines

- 4.6.1** Retain and preserve historic fences and walls whenever possible including gates, hardware, cast or wrought iron details, ornamental pickets, etc.



- 4.6.2** Wood, brick, stone, decorative block, ***ornamental aluminum or iron***, and equivalent materials

of authentic design are appropriate fencing materials in the Historic District. Welded Wire, vinyl, and chain link, **post and rope or chain** fences are not allowed.

4.6.3 Deteriorated fence and wall elements should be repaired rather than replaced. ***If more than 50%, deteriorated fence and wall elements should be replaced according to new guidelines.*** New elements should match the original in material, texture, and design.

4.6.4 Repairs to existing chain link fences may be allowed up to 50% of a fence run (area between right angles). If 50% or greater of any linear feet of chain link fence run is damaged or otherwise requires repair, the entire chain link fence shall be removed and if replaced, shall be with a new fence made of material other than chain link and consistent with these guidelines.

4.6.5 Fences and walls should be properly maintained according to guidelines for masonry, wood, and metal.

4.6.6 New fences and walls ***in the front facade*** should be of a design that is appropriate to the architectural style and period of the historic structure.

4.6.7 Front yard fences, fences erected adjacent to a main street or a side street should be of an open design, such

as picket and no greater than four (4) feet in height. It is prohibited to use solid privacy fences in front yards. Split rail, basket weave, lattice and shadowbox are also prohibited.



4.6.8 Privacy fencing shall only be allowed in the rear yard. If a majority of a privacy fence is visible from the public right-of-way, a landscape buffer shall be included. No fence, including a privacy fence, shall exceed ~~six (6)~~ **five (5)** feet in height. ***If a wood privacy fence is selected, spaces between boards should be no less than one (1) inch.***



4.6.9 A rear yard privacy fence shall place the framing for the fence to the inside facing the owner's property. The outside **and inside** of all wooden rear yard privacy fences shall be finished using an opaque stain or paint. If painted, the color shall be compatible with the structure. ***be painted white or white stain. No privacy fence can extend beyond the rear corner of the house. (figure 4.1)***

4.6.10 All newly constructed wooden fences which are parallel to a main street or side street shall be finished using an opaque stain or painted. If painted, the color shall be compatible with the structure. ***must be painted white or stained white. Both sides of the fence will be painted.***



4.6.11 It is inappropriate to construct walls and fences on the waterfront that obstruct views and vistas from the historic district or from the water. No privacy fence that exceeds four (4') feet in height shall be allowed in the side or rear

~~yards of property located south of Main Street.~~ ***Areas south of Main Street, which have water views and vistas from the historic district or from the water, shall not be allowed to block a view by constructing a privacy fence that exceeds four (4) feet in height in the side or rear yard.***

4.6.12 The use of plant screenings, in the form of hedgerows and landscaping, is encouraged as an alternative to fences and walls. Any such plantings shall comply with the height and location standards of these guidelines.



4.6.13 Fences and walls should be used to screen service areas, refuse receptacles, and parking lots in the commercial areas. ***Fences should follow the same guidelines as in the residential areas. In the screening of smaller commercial utility areas, refuse receptacles, and such, shadow box fencing and/or brick walls shall be preferred materials, and shall not exceed 3' in***

height above said utility. In other respects these screenings shall adhere to the same historic guidelines as in residential areas. Parking lot walls shall be of brick, not to exceed 3 feet in height. Large dumpsters shall be surrounded on ALL sides by commercial grade vinyl or wood fencing, dark in color, and shall be no taller than 3" above the dumpsters

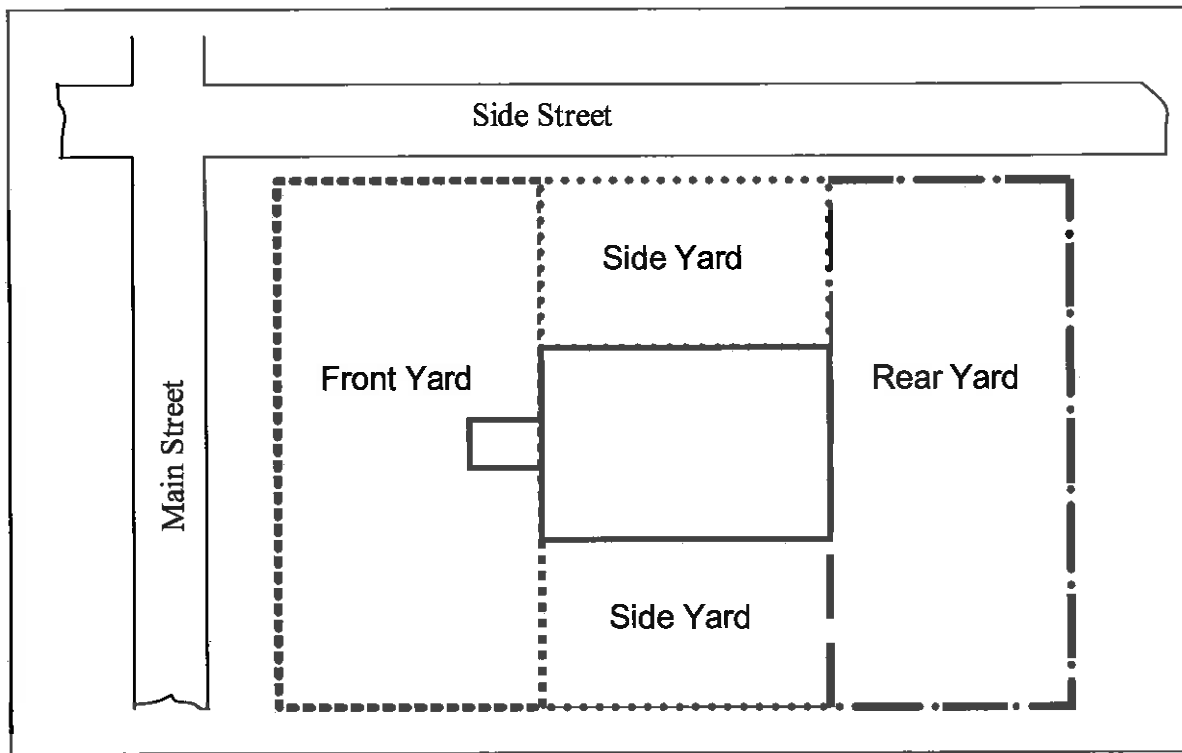
fences and walls, and shall not exceed 3" above the height of the utility.

- 4.6.14** Masonry walls that were historically unpainted should not be painted. Repainting previously painted masonry walls is permitted.



- 4.6.15** Retaining walls, when visible from a public right-of-way, must be constructed of brick or stone. Landscape timbers and railroad ties may be used when they are not visible from the public right-of-way.

- 4.6.16** ***When shielding residential utilities, areas shall follow the existing guidelines for***



*Typical Yard Layout
(figure 4.1)*

Major Works

Calvin McLean

121 East 2nd Street

Add Window/Dormer

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27569

Please use Black Ink

Street Address of Property: 121 E. 2ND ST.

Historic Property/Name (if applicable): _____

Owner's Name: McLean Investment Co., LLC

Lot Size: 104 feet by 217 feet
(width) (depth)

Brief Description of Work to be Done:

ADD WINDOW/DORMER TO REAR 2ND FLOOR

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

CAVIN MCLEAN, by AGENT FOR, SCOTT CAMPBELL
(Name of Applicant - type or print)

213 N. MARKET ST. WASHINGTON NC
(Mailing Address) (Zip Code) 27805

7-22-15 252.362.1569
(Date) (Daytime Phone Number)

Scott Campbell
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.)

(Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.



Parcels

Property Land Owners

Annotation

Interior Tract Lines

Centerlines

County Line

County Line (Solid)

State

<u>OBJECTID</u>	<u>PIN</u>	<u>GPIN</u>
6911	01011003	5675-88-9077
<u>GPIN LONG</u>	<u>OWNER NAME</u>	<u>OWNER NAME2</u>
5675-88-9077	WAGNER MATTHEW	WAGNER SHELLY
<u>MAILING ADDRESS</u>	<u>MAILING ADDRESS2</u>	<u>CITY</u>
127 HEADWATERS DRIVE		HAMPSTEAD
<u>STATE</u>	<u>ZIP</u>	<u>PROPERTY ADDRESS</u>
NC	28443	121 E 2ND ST
<u>ACRES</u>	<u>ACCT NBR</u>	<u>MAP SHEET</u>
0	897499	567508
<u>NBR BLDG</u>	<u>DATE</u>	<u>DEED BOOK and PAGE</u>
2	05/06/2010	1718/0545
<u>LAND VAL</u>	<u>BLDG VAL</u>	<u>DEFR VAL</u>
44520	89040	0
<u>TOT VAL</u>	<u>NBHD CDE</u>	<u>NBHD DESC</u>
133560	B1HR	B1 HISTORICAL RESIDENTIAL
<u>SUB CDE</u>	<u>SUB DESC</u>	<u>STAMPS</u>
		120
<u>SALE PRICE</u>	<u>ZONE</u>	<u>LAND USE</u>
60000	B1H	
<u>DISTRICT</u>	<u>PROP DESC</u>	<u>MBL</u>
1	1 LOT 121 EAST 2ND ST (LOT #39)	567508232
<u>EXEMPT AMT</u>	<u>ROAD TYPE</u>	<u>YR BUILT</u>
	P	1900
<u>SQ FT</u>	<u>NBR BED</u>	<u>NBR BATHS</u>
9658	5	4
<u>EFF YR</u>	<u>EXEMPT PROP</u>	<u>CENSUS BLOCK</u>
1950		
<u>FLOOD PLAIN</u>	<u>NBR STORIES</u>	<u>NBR HALF BATHS</u>
	3	0

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Adjacent Property Owners - 121 East 2nd Street

Don Stroud
127 East 2nd Street
Washington, NC 27889

Thomas Kevin Cherry
3232 7th Ave NE
Washington, DC 20017

Jayne D. Wall
111 S. Reed Drive
Washington, NC 27889

Ford Freeman
100 Riverside Drive Apt. 2
Washington, NC 27889

Benjamin Clark
116 N. Bonner Street
Washington, NC 27889

Richard M. Young
142 East Main Street
Washington, NC 27889

Nickel & Dime Properties
128 Abbey Lane
Washington, NC 27889

Sherri E. Dean
122 East 2nd Street
Washington, NC 27889

Elmo T. Carawan
114 North Bonner Street
Washington, NC 27889

City of Washington
PO Box 1988
Washington, NC 27889

Martha Matthews
140 East Main Street
Washington, NC 27889

STC Holdings, LLC
102 E. Victoria CT Ste A
Greenville, NC 27858



WASHINGTON HISTORIC PRESERVATION COMMISSION

July 27, 2015

Subject: Certificate of Appropriateness – 121 East 2nd Street

Dear Adjoining Property Owner,

Whenever exterior renovation work is being conducted in the Washington Historic District, all property owners within 100 feet of the proposed construction activities are required to be notified by the City of Washington. According to the application submitted by Mr. Scott Campbell, acting as agent for Calvin McLean, your property is located within 100 feet of the above subject property. A request has been made by Mr. McLean for a Certificate of Appropriateness to add a window/dormer to the rear of the 2nd floor to match the front of the structure located at 121 East 2nd Street

You are welcome and encouraged to attend the regular scheduled meeting of the Washington Historic Commission. Please note the following date, time, and place:

Date: Tuesday, August 4, 2015

Place: City Hall - Municipal Building, 102 East Second Street.
Enter from the Market Street side of the building and go to the second floor.

Time: 7:00 P.M.

During the meantime, should you have any questions, please direct your inquiries to Mr. John Rodman, Planning and Development by phoning 975-9384 during normal working hours Monday through Friday, 8:00 A.M. to 5:00 P.M.

Sincerely,

John Rodman

John Rodman
Planning and Development

REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission
From: John Rodman, Planning and Development
Re: 121 East 2nd Street – Addition of window/dormer

A request has been made by Mr. Scott Campbell, acting as agent for Calvin McLean, for a Certificate of Appropriateness to add a window/dormer to the rear of the 2nd floor to match the front of the structure located at 121 East 2nd Street. Please review the Design Guidelines, specifically Chapter 3.0 Changes to Existing Buildings Section 3.4 Windows and Doors.

To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Scott Campbell, acting as agent for Calvin McLean, to add a window/dormer to the rear of the 2nd floor to match the front of the structure located at 121 East 2nd Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 3.0 Changes to Existing Buildings Section 3.4 Windows and Doors.

or

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Scott Campbell, acting as agent for Calvin McLean, to add a window/dormer to the rear of the 2nd floor to match the front of the structure located at 121 East 2nd Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 3.0 Changes to Existing Buildings Section 3.4 Windows and Doors. I further move that the Historic Preservation Commission place the following conditions on the approval:

or

I move that the Historic Preservation Commission deny a Certificate of Appropriateness to Mr. Scott Campbell, acting as agent for Calvin McLean, to add a window/dormer to the rear of the 2nd floor to match the front of the structure located at 121 East 2nd Street. This motion is based on the following findings of fact: the application is not congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 3.0 Changes to Existing Buildings Section 3.4 Windows and Doors.

Minor Works

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission

Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 102 ~~East~~ ~~Second~~ St. 1 Harding Sq.

Historic Property/Name (if applicable): On the Water Front Restaurant

Owner's Name: ~~Ruby~~ ~~Rosen~~ LLC Friedman - Ravenwood

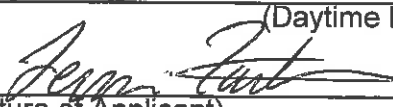
Lot Size: _____ feet by _____ feet.
width depth

Brief Description of Work to be Done:

Replacing 5-Ton Gas Pack

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

Lewis Farless
(Name of Applicant - type or print)
P.O. Box 30726
(Mailing Address) (Zip Code)
7-23-15 252-752-1779
(Date) (Daytime Phone Number)

(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.) (Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS			
Historic Preservation Commission Washington, NC			
To: Washington Historic Preservation Commission 102 East 2nd Street Washington, NC 27889	Please Use B		
Street Address of Property: (Roof over) 819 and 805 W. 2nd.			
Historic Property/Name (if applicable): Eureka Square Condominiums			
Owner's Name: Billie-Jean E. Mallison and Rosalind Brazier			
Lot Size:	N/A	20 feet (width)	40 feet (depth)
Roof 40ft high (depth)			
List all properties within 100 feet: on both sides, in front (across the street), and to the property. (If necessary, attach a separate sheet)			
To W: 821/831; E: 815/803; S: 817/829; N: West 2nd.			
Brief Description of Work to be Done:			
Replace current Flat Roof with Flat Roof of T.P.O.			
Roof will look no different from street.			
Same dimensions before and after.			
I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month I wish to attend; otherwise consideration will be delayed until the following HPC meeting. I understand approved requests are valid for one year.			
Office Use Only		Billie-Jean Mallison	
(Date Received)	(Initials)	(Name of Applicant - type or print)	
	JR	P.O. Box 2845	
ACTION		Washington, NC 27889	
<input checked="" type="radio"/> Approved <input type="radio"/> Approved with Conditions <input type="radio"/> Denied <input type="radio"/> Withdrawn <input type="radio"/> Staff Approval		(Mailing Address)	
		July 19, 2015	
		(Date) (Day)	

I understand that all applications for a Certificate of Appropriateness that require r			
Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month			
I wish to attend; otherwise consideration will be delayed until the following HPC meeting			
application will not be accepted. I understand approved requests are valid for one			
Office Use Only		Billie Jean Mallison	
(Date Received)		(Initials)	
ACTION		PBB 2845	
<input type="radio"/> Approved		Washington NC	
<input type="radio"/> Approved with Conditions		(Mailing Address) 27889	
<input type="radio"/> Denied		(Date) July 19 2015 (De	
<input type="radio"/> Withdrawn			
<input type="radio"/> Staff Approval			

7/20/15	[Signature]	Billie Mallison
(Date)	(Authorized Signature)	(Signature of Applicant)
Upon being signed and dated below by the Planning Department or designee, this		
Minor Works Certificate of Appropriateness. It is valid until		
Works Certificate shall not relieve the applicant, contractor, tenant, or property owner		
other permit required by City code or any law. Minor work projects not approved by		
to the Historic Preservation Commission for review at its next meeting.		
		(Minor Work Auth. Sig.)
Applicant's presence or that of your authorized representative is required at		
Historic Preservation Commission at which the application is to be considered		
written permission to your authorized representative to attend the hearing on		

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission

Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please Use Black Ink

Street Address of Property: 235 East Main Street

Historic Property/Name (if applicable): _____

Owner's Name: Bobby E. Roberson

Lot Size: N/A feet by N/A feet.
(width) (depth)

List all properties within 100 feet; on both sides, in front (across the street), and to the back of the property: (If necessary, attach a separate sheet)

Brief Description of Work to be Done:

Repair existing damaged siding with like material and repair windows.

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input checked="" type="radio"/> Approved	<u>JR</u>
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
<u>7/15/15</u>	<u>[Signature]</u>
(Date)	(Authorized Signature)

Bobby E. Roberson
(Name of Applicant - type or print)

235 East Main Street 27889
(Mailing Address) (Zip Code)

7/14/15 252-975-5176
(Date) (Daytime Phone Number)

Bobby E. Roberson
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.)

(Date)

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APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 727 Short Drive

Historic Property/Name (if applicable): _____

Owner's Name: Swanson Graves

Lot Size: 155' feet by 200' feet.
(width) (depth)

Brief Description of Work to be Done:

1. Remove aluminum siding from accessory bldg & replace with hardi-plank
 2. Replace shingle roof with shingles
 3. Repair windows & door.
- All work on accessory garage

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input checked="" type="radio"/> Approved	<u>JR</u>
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
<u>7/27/15</u>	<u>[Signature]</u>
(Date)	(Authorized Signature)

Swanson Graves
(Name of Applicant - type or print)

705 Short Dr. 27889
(Mailing Address) (Zip Code)

7/27/15 946-2782
(Date) (Daytime Phone Number)

Swanson Graves / [Signature]
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.)

(Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.



- Parcels
- Property Land Owners
- Annotation
- Interior Tract Lines
- Centerlines
- County Line
- County Line (Solid)
- State

<u>OBJECTID</u>	<u>PIN</u>	<u>GPIN</u>
6391	01015774	5675-59-4230
<u>GPIN LONG</u>	<u>OWNER NAME</u>	<u>OWNER NAME2</u>
5675-59-4230	GRAVES C SWANSON III	GRAVES LIND C
<u>MAILING ADDRESS</u>	<u>MAILING ADDRESS2</u>	<u>CITY</u>
705 SHORT DRIVE		WASHINGTON
<u>STATE</u>	<u>ZIP</u>	<u>PROPERTY ADDRESS</u>
NC	27889	727 SHORT DR
<u>ACRES</u>	<u>ACCT NBR</u>	<u>MAP SHEET</u>
0	921893	567500
<u>NBR BLDG</u>	<u>DATE</u>	<u>DEED BOOK and PAGE</u>
4	06/23/2015	1875/0688
<u>LAND VAL</u>	<u>BLDG VAL</u>	<u>DEFR VAL</u>
358512	244787	0
<u>TOT VAL</u>	<u>NBHD CDE</u>	<u>NBHD DESC</u>
603299	WSMW	WEST SIDE MAIN WATERFRONT
<u>SUB CDE</u>	<u>SUB DESC</u>	<u>STAMPS</u>
		1350
<u>SALE PRICE</u>	<u>ZONE</u>	<u>LAND USE</u>
675000		
<u>DISTRICT</u>	<u>PROP DESC</u>	<u>MBL</u>
1	1 LOT 727 SHORT DRIVE	567500201
<u>EXEMPT AMT</u>	<u>ROAD TYPE</u>	<u>YR BUILT</u>
	P	1942
<u>SQ FT</u>	<u>NBR BED</u>	<u>NBR BATHS</u>
4972	4	3
<u>EFF YR</u>	<u>EXEMPT PROP</u>	<u>CENSUS BLOCK</u>
1982		
<u>FLOOD PLAIN</u>	<u>NBR STORIES</u>	<u>NBR HALF BATHS</u>
	3	1

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Beaufort County Property Photos

PIN: 01015774

Photo: 01015774.jpg



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APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission

Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please Use Black Ink

Street Address of Property: 409 West Main Street

Historic Property/Name (if applicable): Havens Wharf

Owner's Name: BBL Ventures LLC

Lot Size: N/A feet by N/A feet.
(width) (depth)

List all properties within 100 feet; on both sides, in front (across the street), and to the back of the property: (If necessary, attach a separate sheet)

Brief Description of Work to be Done:

Add new freestanding sign 5.5' x 3.5' to the front of the property.

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

Travis Stephenson
(Name of Applicant - type or print)

409 West Main Street 27889
(Mailing Address) (Zip Code)

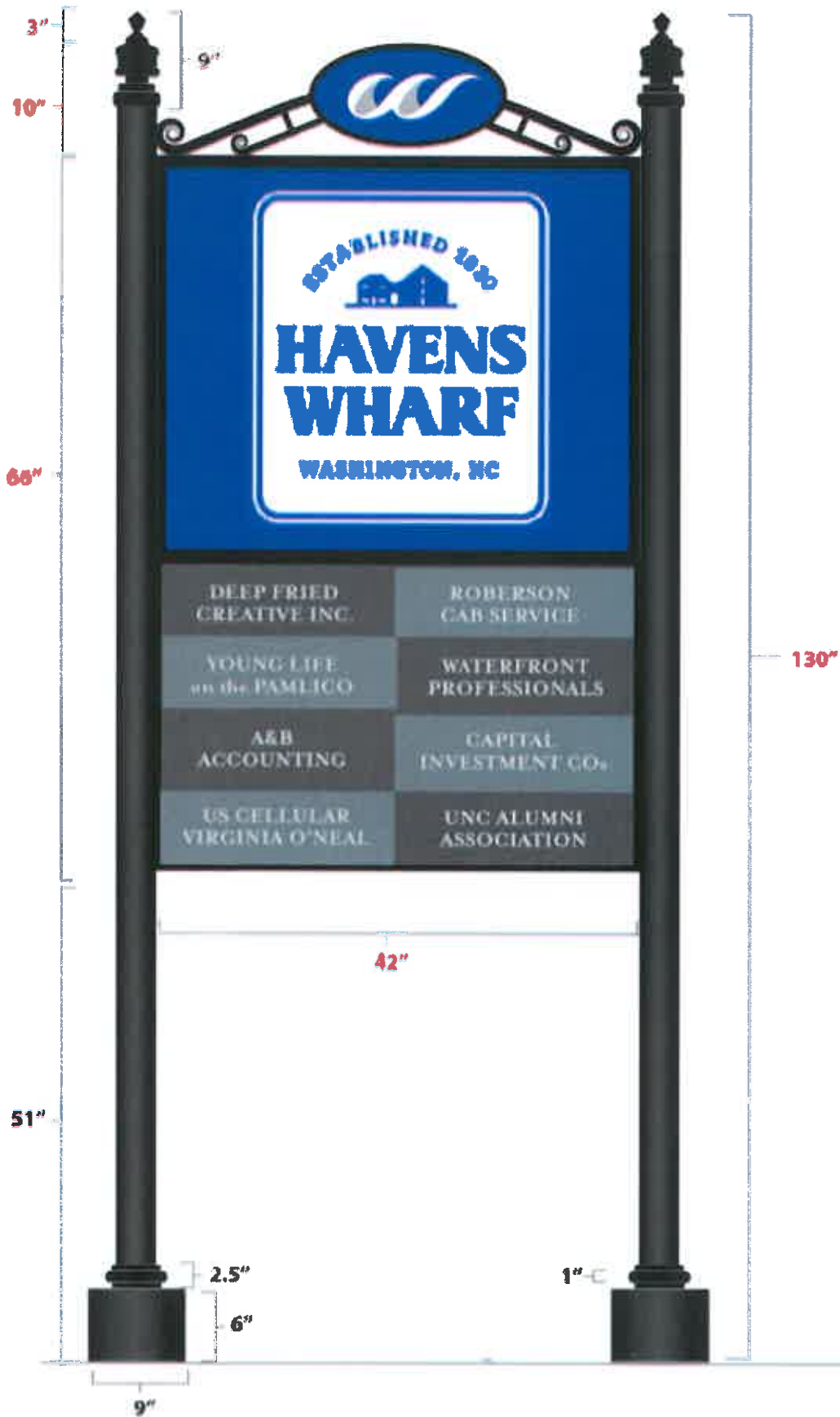
7/9/15 919-669-5053
(Date) (Daytime Phone Number)

Travis Stephenson
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.) (Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.



Minutes

July 7, 2015

WASHINGTON HISTORIC PRESERVATION COMMISSION

Regular Scheduled Meeting – Minutes

Tuesday, July 7, 2015

7:00pm

Members Present

Mary Pat Musselman Stacey Thalmann

Geraldine McKinley Ed Hodges

Seth Shoneman Judi Hickson

Members Absent

All members present

Others Present

John Rodman, Director

Jessica Green, Administrative Support

I. Opening of the meeting

The Chairman called the meeting to order.

II. Invocation

A moment of silence was taken.

III. Roll Call

A silent roll call was taken by staff.

IV. Old Business – Major Works

1. A request has been made by Mr. Mark Sillitoe for a Certificate of Appropriateness to replace the windows in the house located at 412 North Bonner Street. There are currently three different types of windows in the house.

My Sillitoe came forward and was sworn in. He then presented his request. He stated that he wanted to replace the windows and make them all uniform. He stated that the new windows would be vinyl replacement windows and would be 6 over 6 to match the existing. The Commission discussed the request and Mr. Sillitoe answered any questions they had.

The Chairman opened the floor. With no one coming forward the floor was closed.

Seth Shoneman made the following motion: I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Mark Sillitoe to replace the existing windows with vinyl-clad windows on the structure located at 412 North Bonner Street. There are currently three different types of windows in the house. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Section 3.0 Changes to Existing Buildings Subsection 3.4 Windows and Doors. I further move that the Historic Preservation Commission place the following conditions on the approval: that the muttons be exposed on the exterior of the windows. His motion was seconded by Judi Hickson. All voted in favor and the motion carried.

2. A request has been made by Ms. Sarah Heekin for a Certificate of Appropriateness to add a four foot high aluminum ornamental fence to enclose the rear property yard located at 144 East Main Street.

Item was continued.

V. Certificate of Appropriateness

A. Major Works

1. A request has been made by Mr. Kenneth Ryan Mooring for a Certificate of Appropriateness to: (1) remove 2nd front door on the right side of the front porch and replace with a window to match opposite side, and (2) replace current railing with white wood railing and add railing on rest of porch to match other houses in the district. The structure is located at 221 East 2nd Street.

Mrs. Mooring came forward and was sworn in. She explained to the Commission that they would like to remove the 2nd front door on the right side of the house and replace it with a vinyl-clad replace window. She explained that they want to match the opposite side of the house. Mrs. Mooring explained the request further and addressed questions from the Commission about the window. She stated that they eventually would like to replace all of the windows in the future but are not financially ready to do that at this time. Mrs. Mooring then explained the railing request.

The Chairman opened the floor. No one came forward to speak for or against the request. The Commission discussed the request further.

Geraldine McKinley made the following motion: I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Kenneth Ryan Mooring to: (1) remove 2nd front door on the right side of the front porch and replace with window to match opposite side, and (2) replace current railing with white wood railing and add railing on rest of the structure on the property located at 221 East 2nd Street. This motion is based on the following

findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 3.0 Change to Existing Buildings Section 3.4 Windows and Doors and Section 3.6 Porches and Entryways. I further move that the Historic Preservation Commission place the following conditions on the approval: that the muttons are on the exterior of the window. Her motion was seconded by Judi Hickson. The motion carried with a majority vote with Ed Hodges voting in opposition.

B. Minor Works

1. A request has been made and approved by staff for a Certificate of Appropriateness for Mr. Zoph Potts to change out the HVAC unit on the rear of the building located at One Commerce Square.
2. A request has been made and approved by staff for a Certificate of Appropriateness for Mr. Jim Pagnani to change out the HVAC unit on the rear of the building located at 301 Buoy Tender.
3. A request has been made and approved by staff for a Certificate of Appropriateness for Mr. Stocks and Taylor to change out the HVAC unit on the rear of the building located at 130 East 2nd Street.
4. A request has been made and approved by staff for a Certificate of Appropriateness for Ms. Margaret Hope to repair the damaged front porch on the structure located at 130 East Second Street.
5. A request has been made and approved by staff for a Certificate of Appropriateness for Mr. Mark Robinson to change out the gas pack unit on the 2nd story of the house located at 117 Charlotte Street.

Judi Hickson made a motion to approve all minor works. Her motion was seconded by Mary Pat Musselman. All voted in favor and the motion carried.

VI. Other Business

1. Design Guidelines – Fences

John Rodman went through each change/addition to the fence guidelines. The Commission expressed their concerns and discussed the adjustments. It was decided that the Commission would meet with the fence committee at 6pm before their August meeting to discuss the Commission's concerns and hopefully come up with a compromise that suites them both.

Susan Zachary came forward and spoke about the use for the granite curbing that is removed due to a driveway being put in. She stated that she was told that the granite that is removed is destroyed. She asked if someone could take those pieces of granite and use them instead of just destroying them. Ms. Zachary stated that she just hates to see the granite destroyed. Mr. Rodman stated that he did not know exactly what is done with the granite, but he would ask about it.

Mary Pat Musselman spoke about the First Christian Church putting up a fence around their old lot without the Commission's permission. Mr. Rodman stated that the fence would be discussed at the next meeting. The Commission discussed the issue further.

The Commission then discussed the garden done by the Eagle Scout on the County lot on Market Street.

VII. Approval of Minutes

Geraldine McKinley made a motion to approve the minutes. Her motion was seconded by Judi Hickson and all voted in favor.

VIII. Adjourn

There being no other business the meeting